

**MEETING MINUTES**  
**NORTHWEST PORT CHARLOTTE STREET & DRAINAGE ADVISORY COMMITTEE**  
**October 23, 2013 – Regular Meeting**  
**2:00 p.m. at Building Construction Services Conference Room**

**Attendees:** Buz Collins, Paul Pilch, and Jeri Reif

**Absent:** Michael Auclair (unexcused), Fred Brown, (unexcused)

**County:** Tim Free, Judith Nothdurft, Venkat Vattikuti and Sandy Wright

**Guests:** Sign-in sheet attached

The meeting was called to order at 2:00 p.m.

A roll call of members was taken that established a quorum was present.

Committee membership and absences were discussed. There was discussion regarding member's unexcused and excused absences. A member can be replaced after three unexcused absences.

The meeting minutes from July 24, 2013 were unanimously approved as amended.

**Unfinished Business:**

- Hidden Intersection Signage – The Committee inquired about signage to warn drivers of a cross street on both sides of the bridges. The bridges are humped making the cross streets invisible to the drivers on the bridges until they are at the middle of the bridge. Also, when cars on the cross street are stopped they cannot see traffic on the other side of the bridge hump. Mr. Vattikuti, the Transportation Engineer/Planner, will research the proper signage. The approaches to all 10 bridges within the unit will be examined. Mr. Pilch made a motion to install two signs at each of the 10 bridges at a total cost not to exceed \$10,000; motion was seconded by Mr. Collins and passed unanimously.
- Piping & Swale Work – Mr. Free from the M&O Department reported that the swale work is not complete. There were adjustments made to relieve some of the drainage issues during the recent heavy rains. Piping work will resume in 2-3 weeks.
- Trimming – There was a lot of trimming work that was not done by the old contractor. A new contract and contractor is in place; mulching is included. The new contract specifies work can only be done between October and June; this will eliminate trimming during the rainy months, which has caused swale damage. Swale damage will be corrected by M&O during the swale work. There was discussion regarding pepper tree removal verses pepper tree trimming. Property owners cannot be forced to remove pepper trees on their property.
- Mowing -The next mowing is scheduled for November. Mr. Free will advise the contractor to not cut the maintained lots.
- Herbicide Treatment – There was discussion regarding the grass growing up through the pavement on some streets. Ms. Reif made a motion to investigate the cost to apply an herbicide treatment to the streets shown on the map; motion was seconded by Mr. Pilch and passed unanimously. Ms. Nothdurft will follow up with the Engineering Department.
- Bridge Slope Repairs – Ms. Nothdurft conveyed an email received from Mr. Cohen in the Engineering Department that 5 slopes repairs have been completed. He also recommended an additional four slope repairs as follows: one (1) slope at Eisenhower Dr. over the Venus Waterway, two (2) slopes at Biscayne Dr. over the Apollo Waterway and one (1) slope at McPherson over the Hastings Waterway at an estimated cost of \$186,000. Mr. Collins stated the repairs look very good and requested that the other committee members look at the slope repairs. There was extensive discussion regarding Gas Tax funding and MSBU funding to be used for bridge repairs. Mr. Free stated that funding for all work on roads designated as a Road & Bridge road comes from the Road & Bridge funds; repairs on roads and bridges on roads that are not designated as a Road & Bridge road comes from MSBU funds.

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- Chamberlain Bridge over the Markham Waterway – This is not a gas tax road. This was discussed at the Community League Meeting with the citizens voting 100% against moving forward with the rehabilitation of the Chamberlain Bridge. Mr. Collins made a motion to not move forward with the rehabilitation of the Chamberlain Blvd. Bridge over the Markham Waterway at this time; motion was seconded by Ms. Reif and passed unanimously.
- There was more discussion regarding the answer from the tax collector's office regarding the fees they charge to collect taxes. Mr. Collins has discussed this with the Legal Department and is continuing to research.

**New Business:**

- Mr. Pilch reported a pot hole located on Lackawana near Eisenhower. Mr. Free will follow-up on this.
- Summary, History and Activity Reports – Distributed for review and questions.
- Sunshine Law – A handout was distributed for review and discussion.

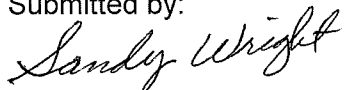
**Public Input:**

- Mr. Mulky started a discussion regarding drainage. He stated the engineers set the grade in one location and the county set it in the opposite direction causing a water drainage problem. Mr. Free stated that the swales created right now are temporary. The swales will be reworked when the road paving is done. There should be a noticeable difference with the final product.

The next meeting is scheduled for Wednesday February 5, 2013 at 2:00 p.m.

The meeting was adjourned at 3:31 p.m.

Submitted by:



Sandy Wright  
Public Works Department

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